



# BRDMHA Board Meeting

Nov 9, 2010

7:00 PM

United Communities Credit Union

**Meeting called by:** Gil Lanoue, President  
**Type of meeting:** Board Meeting  
**Facilitator:** Gil Lanoue  
**Note taker:** Gina Facca, Secretary  
**Timekeeper:** Gina Facca, Secretary

**Attendees:** Kevin Beuglet, Sue Dominato, Julie Malone, Elaine Nocent, Sharon Dunwoody, Denis Comartin, Gil Lanoue, Lorne Strong, Marc Gilbert, Pat Campeau, Kristie Cronin, Ray Holland, Gina Facca, Mark Jennings

## Agenda topics

BRDMHA Insurance coverage

Gil Lanoue

Discussion:

Gil provided a Quotation proposal to all Board members prior to the meeting and discussed the option of taking out a Not for Profit Shield for the Directors and Officers of the BRDMHA to protect the Board against a multitude of things including legal fees, errors and omissions, etc. After some discussion, Phil Landry made a motion to accept this new insurance, Marc Gilbert seconded the motion and the Board voted – all were in favour.

Semi-Annual General Meeting

Gil Lanoue

Discussion:

Over the past several months there has been some discussion about the roles of the Board members and the fact that some roles are extremely busy compared to others. There may be a need to divide responsibilities differently and/or to add new roles to the Board. As such, each member of the Board has been asked to review their role and responsibilities as outlined in the Constitution and to make suggestions for changes and/or additions in writing by November 19<sup>th</sup> and send these to Gina Facca for inclusion in the Semi-Annual AGM. Kevin mentioned that a role be created for someone to handle all of the various clinics and perhaps put processing of Police Clearances under this role as well since they go hand-in-hand.

Director of Abuse and Harassment

Phil Landry

Discussion:

Phil indicated that he followed up with the issue from last month's meeting regarding a potential Peace Bond against a parent. The Peace Bond was not in fact ever recorded, so this issue has been closed.

Phil has processed approximately 80 police clearances to date for coaches, with quite a few still remaining due to missing information.

Of about 80 clearances processed, approx 37 people were required to be fingerprinted since their birth date was the same as a registered sex offender – Pat to bring this up with the OMHA as they had indicated that fingerprinting due to shared birth would account for about 2% of applicants and we are close to 50%. There is concern that people may not want to volunteer if they need to be fingerprinted.

All people that are on the ice regularly with the kids, regardless if they are rostered as a Coach or assistant need to have a police clearance.

Director of Referees

Sharon Dunwoody

Discussion:

Sharon asked that Kevin and Mark, Pat and Denis please send a note to all of their coaches reminding them that under no circumstance is a referee allowed to hold a game unless there are a minimum of 2 referees available. One of the referees was recently suspended after being enticed to run a game solo.

Greg Boyd is asking for suspension of referees that are not pulling their weight. There have been many complaints about off-sides, tripping and checking not being called at the games, especially with the newer refs. Pat indicated that this is coming down from the top and that all refs are being watched closely right now.

There is an upcoming adult referee clinic and Sharon has 3 candidates that are participating (Serge Dubois, Nick Liut and Rich Buford). Sharon is hopeful that they will all pass and be able to be added to the ref list quickly.

Sharon indicated that she has worked with Tony to learn how to complete ref pay sheets.

Director of Tournaments

Ray Holland

Discussion:

Ray indicated that he has 32 teams registered for the Belle River tournament the first week of December. There are 8 local teams, 6 Belle River teams and the rest are comprised of out of town teams. Ray is in the process of finalizing the schedule – there are a total of 67 games that will take place.

Ray is in need of someone to convene the tournament from the WFCU site on the Friday of the tournament from 11-4. He is also still in need of volunteers to complete game sheets and run the clock at various times. He will ask Tony to put a note on the web-site asking for volunteers.

For the Christmas Houseleague tournament Ray has 4 teams already registered. Pat requested that Ray provide his referee requirements asap so that Pat can have the referees for that tournament scheduled.

Treasurer

Elaine Nocent

Discussion:

Elaine indicated that the Financial Statements are now complete – she forwarded these to Gil and Gina already and will forward to all after the meeting in case anyone wants to review the details. In summary, total revenue for the year was \$449,555, expenses were \$545,481 leaving an operating income of \$137,465. The expenses still to come include the following: refs, ice, insurance, tournament expenses, audit, playdowns, Xmas dinner.

Elaine is doing many more tasks than are on her role description in the Constitution, so she will revise her role accordingly and send to Gina for inclusion in the Semi-Annual AGM.

Houseleague Scheduler

Julie Malone

Discussion:

Julie had nothing to report.

Parent Club Director

Sue Dominato

Discussion:

Sue indicated that she has reserved our spots for the Christmas party on Dec 14<sup>th</sup> at Mr. Biggs. The party will include spouses.

Sue also indicated that Pat Tellier has requested shirts for the Bingo volunteers.

All team pictures have been scheduled and are taking place next week. Sue indicated also that BRDMHA is paying for individual and team pictures for each player.

Player Development Director

Kevin Beuglet

Discussion:

Kevin thanked Mark Jennings for stepping in to help the houseleague kids. Kevin spoke about some requests that he has had to have Rink Rat logos replaced by Canadiens logos on previously purchased apparel. It was agreed that the Board has no issue with this and Dave (SFS) should go ahead and make these changes as requested if folks want to pay to have this done.

Houseleague Director

Mark Jennings

Discussion:

Mark has been at the rink a fair bit over the last few weeks. Most teams look good and seem to be even. There are a few additional player movements still to be made but the rosters should be finalized within a week.

Director of Equipment

Marc Gilbert

Discussion:

Marc has changed all of the mailboxes over with new names and Canadiens logos.

He has purchased 5 new sets of goalie pads for Tykes and Novice teams as well as about 14 new goalie sticks.

Marc is still working on pricing medals and on getting sample jerseys from SFS to show the board.

Director of Travel

Pat Campeau+

Discussion:

As per OMHA requirements, all ON ICE volunteers must be insured (cost is \$17/per), have completed Speak Out and have current Police Clearances.

The trainer refresher will now be offered on-line

7 of our Midget Minors have been sent to the Bluewater All Star game.

All of our Belle River travel teams are doing pretty well and are all in the middle of their divisions or better.

Pat participated in a Playdown meeting on October 20<sup>th</sup> – we will need to supply timekeepers for all games being held in Belle River. There will also be fees required to be paid by each as Pat previously discussed with coaches at the beginning of the year.

Pat will be scheduling a meeting with the coaches to take them through how playdowns will run this year.

Director of Communication and Sponsorship

Kristie Cronin

Discussion:

We have received a request to have some of our teams participate in the Belle River BIA tree lighting ceremony. Kristie has sent a note out to all teams to try and find volunteers.

Kristie has submitted our initial entry into the Kraft Hockeyville competition. The winner received \$100k to help improve or build their rink. We will need individuals to continue to post stories about why Belle River should be named “Hockeyville” for this year.

Kristie has a volunteer that will help us to develop a new BRDMHA web-site – his name is William Stafford. In addition to William, we may still need to hire some professional services (IT web developers) to provide us with all of the functionality we may want/need for our site.

Director of Registration

Lorne Strong

Discussion:

All travel rosters are now completed.

Select 7's are now completed

New Business - Timekeepers

ALL

Discussion:

Pat spoke about recurring requests to have timekeepers available to teams and pay them similar to how we use/pay referees. Most centers have these and we will be needing them for playdowns. After discussion, it was agreed that we will recruit timekeepers and keep a pool of about 10. It was agreed that Sharon would be the contact person and she would also be the person that will ensure that these timekeepers are properly trained. We would want mature kids (at least grade 11) and this should appeal to those kids who would have an interest in refereeing later on. We agreed that we will put a note on the web-site and then perhaps contact BR and St. Anne's HS as well as put an ad in the Lakeshore Observer.

In addition, it was recommended by Marc Gilbert that we laminate a completed gamesheet and have it available for review in the Box for others to view to ensure that they have completed it correctly.

## Action Items

Action	Responsibility	Due Date	Status
Put Semi-Annual AGM meeting agenda on web-site.	Gina/Tony????	???????	DONE
Need to approve minutes for both Sept 28 <sup>th</sup> meeting and Oct 12 meeting – neglected to cover today.	Gil/Gina	Nov meeting	DONE – completed at this meeting (11/12)
Action	Responsibility	Due Date	Status
Create referee selection process to be included in the Operating Procedures to be used for referee selection next year	Sharon Dunwoody	November meeting	
Have Dave (SFS) bring or send sample of spectator jersey that he will offer for sale for Board approval	Marc Gilbert	October Meeting	Outstanding – try for Dec mtg
Determine and present cost of medals vs trophies to be used for Day of Champs	Marc Gilbert	October Meeting	Outstanding – try for Dec mtg
Determine status of BR Canadiens Trademark	Gil Lanoue	October meeting	Needs to be in use for 6 months, will revisit after Xmas
Ask Tony to put all Meeting minutes on web-site	Gina Facca	Immediately	Completed
Change Insurance carrier	Gil	When insurance due	Completed
Send e-mail to coaches regarding minimum of 2 referees required for each game	Pat, Kevin, Mark, Denis	ASAP	
Submit role changes/additions to Gina for change in Constitution	Everyone that needs to make changes/addition to role	Nov 19 <sup>th</sup>	
Send note to all coaches with names of assistants/trainers, etc that have not completed appropriate paperwork	Phil	ASAP	
Provide referee requirements to Pat in order to schedule referees for Christmas tournament	Ray Holland	ASAP	
Send copies of Financials to all Board Members	Elaine Nocent	ASAP	Completed
Complete a “mock up” game sheet and have laminated as a reference	Marc Gilbert	ASAP	